

**Vacancy Announcement for Annual Student Volunteer Program (SVP) at
U.S. Cyber Command (USCYBERCOM), Fort Meade, MD**

Every January, U.S. Cyber Command (USCYBERCOM) will accept applications for a highly competitive, full-time, uncompensated Student Volunteer Program (SVP) for eligible law students. There is 1 SVP vacancy at this location each semester the Command participates in the program. The SVP consists of a full-time (up to 40 hours per week), in-person experience for one academic semester (14-16 weeks during the Fall or Spring with the potential to extend up to one academic year) at USCYBERCOM located at Fort Meade, Maryland. Qualified applicants will be considered for assignments within USCYBERCOM's Office of the Staff Judge Advocate (in-house legal counsel) based on interest, skills, and qualifications. The office provides cutting-edge legal advice in new and rapidly evolving areas of law impacting military operations across the globe. The Student Volunteer(s) will be exposed to areas of international law, domestic law, and U.S. policy applicable to military cyber operations. Additionally, they will support domestic and international partnership activities, congressional relations, and administrative law matters. The SVP offers a unique opportunity for in-depth research and writing on numerous emerging laws and policies. It is a robust program that includes, but is not limited to: onboarding/welcome activities, leadership activities/experiences, mandatory/specialized training, and mentorship engagements. Student Volunteer(s) are not guaranteed employment post program completion/graduation, but are invited to apply for full-time employment upon successfully completing the required state bar examination.

USCYBERCOM is the nation's 10th Unified Combatant Command. The Command achieves and maintains superiority in the cyberspace domain to influence adversary behavior, deliver strategic and operational advantages for the Joint Force, and defend and advance our national interests. The Command has three focus areas: Defending the Department of Defense Information Networks (DODIN), providing support to combatant commanders for execution of their missions around the world, and strengthening our nation's ability to withstand and respond to cyber-attacks. The Command unifies the direction of cyberspace operations, strengthens DoD cyberspace capabilities, and integrates and bolsters DoD's cyber expertise. Learn more about U.S. Cyber Command here: <https://www.cybercom.mil>

This vacancy is open to U.S. citizens (by birth or naturalization) who are enrolled in an American Bar Association-Approved (ABA) law school. Due to security processing timelines, applicants must be in their first year of law school (1L) applying to volunteer during their third year (3L) of law school. Second year (2L) law students may apply so long as they will remain enrolled in an ABA law school during the semester/year for which they are applying to volunteer. Students in a Master of Laws program are not eligible for the SVP. The program will occur during the Fall and Spring; however, an earlier start date (e.g., Summer) may be considered if the student volunteer successfully completes the required security clearance process, and program support/resources are available. *The selected Student Volunteer(s) must be able to start no later than early September for the Fall semester and early January for the Spring semester.*

The Selected Student Volunteer(s) must be willing to undergo a background investigation to obtain and maintain a Top Secret (TS) Clearance with Sensitive Compartmented Information (SCI) eligibility, and polygraph. Special consideration will be given to candidates with a current TS/SCI clearance, and Veterans.

There is no GPA requirement, but the student(s) must have a strong academic background and be/remain in good academic standing prior to and during the program. Electronic transcripts for law degrees are required by the closing date of the vacancy.

Students seeking academic credit must obtain pre-approval/permission from their law school to participate in the program full-time during their selected volunteer semester and beyond if an extension is granted. Students must obtain this pre-approval/permission prior to the close date of this application and confirm pre-approval in the application. A signed Student Volunteer Participation Approval Letter, on the law school's official letterhead, will be required approximately two weeks prior to the selected Volunteer's start date. This letter should clearly articulate any school requirements (e.g., paper, speech, evaluation/feedback, etc.) needed to receive academic credit, and other requested information (found on page 2 of the application). A sample letter template may be provided to the candidate upon request. Student Volunteers must also abide by and provide copies of the Pre-Publication Requirements Letter (found on page 2 of the application) to their law school when seeking pre-approval/approval for program participation/academic credit.

To apply, carefully review the vacancy and application instructions and submit completed application/résumé/transcripts to USCC_CIV_DEV@nsa.gov between 11:59 pm (EST) on 1 January and 11:59 pm (EST) on 31 January (annually). *Applications will not be accepted prior to or after this period.* This vacancy announcement is limited to the first 25 applications received.

The application package can be found by navigating to [cybercom.mil](https://www.cybercom.mil) → Employment Opportunities → Student Volunteer Program.

Please direct all questions to USCC_CIV_DEV@nsa.gov

Student Volunteer Program (SVP) Vacancy: Overview	
Opens: 11:59 pm (EST) on 1 January (annually) Closes: 11:59 pm (EST) on 31 January (annually)	Note: Applications will only be accepted during this period annually. APPLICATION LIMIT: This vacancy announcement is limited to the first 25 applications received and will close at 11:59PM Eastern Time on the day that we receive the 25th application, or at 11:59PM Eastern Time on the listed closing date, whichever occurs first.
Position Summary:	This vacancy is open to U.S. citizens (by birth or naturalization) who are enrolled in an American Bar Association-Approved (ABA) law school. Applicants must be in their first year of law school (1L) applying to volunteer during their third year (3L) of law school. Second year (2L) law students may apply so long as they will remain enrolled in an ABA law school during the semester/year for which they are applying to volunteer. Students in a Master of Laws program are not eligible for the SVP. The program will occur during the Fall and Spring; however, the Student Volunteer(s) may start earlier (e.g., Summer) if he/she/they successfully complete the required security clearance process, and program support/resources are available. The SVP consists of a full-time (up to 40 hours per week), in-person experience for one academic semester (14-16 weeks, with the potential to extend up to one academic year) at USCYBERCOM located at Fort Meade, Maryland. Qualified applicants will be considered for assignments within USCYBERCOM's Office of the Staff Judge Advocate (in-house legal counsel) based on interest, skills, and qualifications. The office provides cutting-edge legal advice in new and rapidly evolving areas of law impacting military operations across the globe. The Student Volunteers will be exposed to areas of international law, domestic law, and U.S. policy applicable to military cyber operations. Additionally, they will support domestic and international partnership activities, congressional relations, and administrative law matters. Student Volunteers must abide by approval and pre-publication policies addressed in this vacancy/application.
Pay Scale and Grade:	Not applicable. This is a volunteer position that is uncompensated
Service:	Not applicable.
Probationary Period:	Not applicable. Volunteer time does not count towards any future Federal probationary requirements.
Salary:	Not applicable. This is a volunteer position that is uncompensated.
Incentives:	May be eligible to receive academic credit from applicant's law school.
Work Schedule:	- Uncompensated full-time (40 hours per week) during Fall or Spring academic semester. Uncompensated part-time for this semester is not authorized. - An earlier, start date (e.g., Summer) in an uncompensated full-time status may be considered on a case by case basis, if the applicant is fully cleared by that date and USCYBERCOM is able to support/program resources are available. - An extension in uncompensated full-time status for up to one academic semester may be granted, if approved by USCYBERCOM. - An extension in an uncompensated part-time status may be considered on a case by case basis. - The volunteer may be asked to work outside normal duty hours, to include evenings, weekends and/or holidays; however, this is voluntary. - Permanent telework is not authorized, but may be used sparingly on an ad hoc basis to complete unclassified tasks if: there is a strong justification, the supervisor and program manager approve telework, telework training/certificate has been completed/is still current, and it does not violate any USCYBERCOM or superseding Federal policies. - The selected Student Volunteer(s) must be able to start no later than early September for Fall and early January for Spring.
Travel/Temporary Duty Assignments for Training:	Not applicable.
Location:	U.S. Cyber Command (USCYBERCOM), Fort Meade, MD
Relocation/Travel Expenses:	Relocation and travel/temporary duty expenses are NOT authorized. <i>[Note: Financial assistance/living stipend is NOT available.]</i>

Position Status:	Non-supervisory status position
Number of Vacancies:	Up to 2 vacancies per academic year
Student Volunteer Vacancy (Continued): Who Can Apply?	
Eligibility:	- Applicants must be a current first year (1L) law students pursuing a law degree from an American Bar Association-Approved (ABA) law school, and will be a third year (3L) law students. Second year (2L) law students may apply so long as they will remain enrolled in an ABA law school during the semester/year for which they are applying to volunteer. - Students in a Master of Laws program are not eligible. - Applicants must be/remain in good academic standing, but there is no GPA requirement at this time.
Conditions of Volunteering:	- Applicants must U.S. Citizens (by birth or naturalization). See “Required Documents and Information” for dual citizens. - Applicants must be of legal working age. - Applicants must be able to obtain and maintain a Top Secret (TS) with Sensitive Compartmented Information (SCI) clearance (i.e., the volunteer must undergo and successfully complete an extensive background investigation which will include: fingerprinting, drug testing, polygraph, interviews, finance/records review, criminal records checks, foreign national associations review, and foreign travel review). - Applicants must meet requirements identified in the “Eligibility” section of this vacancy. - Applicants must be able to relocate to Fort Meade, Maryland and have reliable local transportation. - Applicants must obtain pre-approval from your law school to participate in the program. A Student Volunteer Program (SVP) Participation Approval Letter must be provided by an authorized academic official on school letterhead. This letter will be due approximately two weeks prior to the start date of the program. - The Participation Approval Letter must validate the law student: 1. is still enrolled and in good standing at the school, 2. has permission to volunteer during his/her/their volunteer semester, and 3. must include any academic requirements (e.g., paper, evaluation/feedback discussions or forms with/for USCYBERCOM, speeches, or any publications, etc.) and approximate due dates to receive academic credit for the volunteer opportunity (if applicable). A sample letter template is available to the candidate upon request. - Please review and provide a copy of the Pre-Publication Requirements Letter (included on page 2 of the application package) to your academic institution when seeking pre-approval/approval to receive academic credit. - Applicants must submit a complete all requested information/documents. - The selected Student Volunteer(s) must be able to start no later than early September for Fall and early January for Spring.

Student Volunteer Vacancy (Continued): Requirements	
Program, Training, and Academic Requirements	- Any program, training or school requirements will be documented and attested via the Student Volunteer’s checklist. - It is the responsibility of the Student Volunteer to meet all program, training, and academic requirements in addition to maintaining successful performance. Failure to meet these requirements may result in a cause for termination from the SVP.

Student Volunteer Vacancy (Continued): Knowledge, Skills, and Abilities (KSAs), Qualifications, and Attributes

Knowledge, Skills and Abilities:	- Applicants must demonstrate the possession of the knowledge, skills, abilities (KSAs), and competencies necessary for successful job performance required for this position. The KSAs for Student Volunteers are as follows: 1. Demonstrates excellent research and writing skills. 2. Ability to communicate effectively both orally and in writing. This includes the ability to professionally engage with/brief senior military and civilian leaders. 3. Adaptability/ability to work in an ambiguous and fast-paced environment. 4. Professional or academic knowledge of basic cyber-space law.
Qualifications:	Applicants must meet the minimum qualification requirements provided in the vacancy announcement and application package.
Attributes:	- Desirable attributes for successful performance are as follows: A. Provides excellent Customer Service. B. Demonstrates teamwork. C. Attention to detail. D. Trustworthiness/ability to protect confidential/sensitive information and prevent authorized disclosure of such information to unauthorized entities.

SVP Vacancy (Continued): Application Requirements

How To Apply:	To apply, download the application package from cybercom.mil, carefully review the vacancy and application instructions and submit completed application/résumé/transcripts to Cyber_Recruiting@cybercom.mil between 11:59 pm (EST) on 1 January and 11:59 pm (EST) on 31 January (annually). <i>Applications will not be accepted prior to or after this period.</i> Include all required information referenced in “Required Information and Documentation” (unless otherwise specified in that section). In the subject line of the email, type “SVP Application- [Add desired Semester and Year, e.g., Fall 2027]” and in the body include “Attn SVP Program Managers”. Use the document naming conventions provided on page 1 of the application.
Required Information and Documentation:	Follow ALL instructions on Page 1 of the application. Failure to follow application instructions and/or failure to provide all of the required, completed information and documentation as stated in this vacancy announcement may result in an ineligible/reduced rating. <u>Complete Application Package:</u> ☐ Provide updated résumé that contains all requested information in the application checklist. ☐ Provide completed application questions and writing sample based on the prompt. ☐ Provide transcripts from your qualifying degree program(s). An electronic, unofficial copy of your transcripts will be accepted during the application process; however, official transcripts may be required when requested. Please contact us if your transcripts will not be available by the closing date. ☐ Provide confirmation on your application that you have received pre-approval/permission from your law school to complete a full-time (up to 40 hours per week) Student Volunteer position at the Command for academic credit. ○ The SVP Participation Approval Letter must be provided by an authorized academic official on school letter head following the instructions provided in the “Conditions of Employment” Section. The letter is due approximately two weeks prior to the Volunteer’s start date. ○ Please review and provide a copy of the Pre-Publication Requirements Letter (included on page 2 of the application) to your academic institution when seeking pre-approval/approval to receive academic credit. ☐ Veterans only: Must provide appropriate documents, when requested. ☐ Dual citizens only: Must provide a statement regarding their willingness to renounce foreign citizenship, when requested.